

Minutes of the Executive Committee
of the
Southern Ohio Section
American Association of Physics Teachers

Wittenberg University - Springfield, Ohio
Saturday, February 18, 1995

The Executive Committee of the Southern Ohio Section of the American Association of Physics Teachers (SOS/AAPT) met in room 304 of the Physics Department in the Science Building on the Wittenberg University Campus. The meeting was called to order by president W. Gene Stoppenhagen at 1.30 PM. Those present were G. Aubrecht, W. Dollhopf, M. Grote, W. Kuhlman, T. O'Donnell, W. Ploughe, G. Stoppenhagen, and J. Sullivan.

Secretary W. Kuhlman reported that the minutes from the last executive meeting have been published in the dialog. He also stated that he has brought the secretary's records to the meeting and will be turning them over to W. Stoppenhagen at the end of the meeting. It is hoped that some historical documents may be found there to further the application for IRS tax-exempt status.

Treasurer L. Besozzi sent a written treasurer's report which was reviewed by the executive committee.

G. Aubrecht reported on the March 11, 1995 Spring Meeting to be held at the OSU - Marion Campus. He stated that there were 9 people signed up for the Prisms Workshop, none signed up for the Particles Workshop, 13 lunches ordered for Saturday, and 12 lunches ordered for Friday. The executive committee answered some questions from G. Aubrecht about handling the funds associated with the Spring Meeting. G. Aubrecht reported that Problem Solving Concepts is coming to the Spring Meeting as an exhibitor and then listed other exhibitors and companies that have sent literature and/or door prizes. G. Aubrecht reported that the meeting is proceeding on schedule. The executive committee made some suggestions for additional speakers for the meeting.

The executive committee decided to continue the past format of prizes to be given out at the State Science Fair Day and will issue a call for volunteers at the Spring Meeting.

W. Ploughe reported that the Fall '95 meeting will be held at Shawnee State University in Portsmouth, Ohio. Larry Lonni will be the contact person. He further reported that the Spring '96 meeting will be a joint meeting with OS/APS at Ohio State University in Columbus, Ohio. W. Ploughe and J. Wilkins will be the contact persons.

J. Sullivan reported the slate of candidates from the nominating committee to be presented to the membership at the Spring meeting. W. Dollhopf motioned to accept the recommendations of the nominating committee and G. Aubrecht seconded. Motion carried.

G. Stoppenhagen initiated a discussion about getting the business community to contribute to our organization. W. Ploughe stated that we might be able to attract interest in "Company Sponsored Lectures" at our meetings. The name of the company sponsoring the speaker would be announced during the speaker's introduction and printed in the dialog. The Executive Committee then listed about 15 companies as possible candidates for this program. Executive Committee members are going to try to make contact with as many of these companies as possible.



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W. Ploughe reported on the section representative's meeting held during the National Meeting in Orlando. The national organization will now hold a section officers' meeting one hour before the section representatives' meeting. W. Ploughe also reported on the new national section representative officers. He further stated that the Announcer is creating a section news column which will contain items of interest beyond the usual meeting notes. The national organization has put out a call for members to participate in the PTR+ program this summer. The national organization has also called for ideas concerning a handbook for running a meeting. W. Ploughe reported on upcoming national meetings through '97.

G. Stoppenhagen announced that he will retire on July 1, 1995 from Ohio University - Lancaster after 30+ years of teaching. The Executive Committee offered a round of congratulations. The Committee also thanked W. Dollhopf for hosting this Executive Committee meeting.

Meeting adjourned at 3:15 PM.

Respectfully Submitted,
William H. Kuhlman
Secretary



Minutes of the Executive Committee
of the
Southern Ohio Section
American Association of Physics Teachers

Ohio State University - Marion Campus
Marion, Ohio
Saturday, March 11, 1995

The executive committee of the Southern Ohio Section of the American Association of Physics Teachers (SOS/AAPT) met in the dining room of the Marion Campus of Ohio State University. The meeting was called to order by president W. Gene Stoppenhagen at 12:25 PM. Those present were G. Aubrecht, L. Besozzi, B. Clemens, W. Dollhopf, M. Grote, W. Kuhlman, T. O'Donnell, W. Ploughe, G. Stoppenhagen, and J. Sullivan.

W. Kuhlman distributed copies of the minutes from the executive meeting held at Wittenberg University on February 18, 1995. The minutes were accepted as written by the executive committee.

The plans for the Fall '95 meeting at Shawnee State University in Portsmouth, Ohio were updated and discussed.

L. Besozzi reported that there had been only one transaction on the books since the last executive meeting and answered some questions about the treasurer's report presented at that meeting. There was a short discussion of the tax-exempt status and how it might affect the treasurer's operations. The treasurer's report was accepted by the executive committee.

M. Grote reported that he would like to issue the next Dialog in early April and asked those contributing materials to the Dialog to have the copy in by April 1.

G. Aubrecht reported that there were 44 people preregistered and 50 people in attendance at today's meeting. He further noted that many of the people at this meeting are new to the SOS/AAPT.

W. Ploughe reported that the first copies of the new national newsletter have arrived and that these along with copies of national AAPT membership applications will be distributed at the business meeting. M. Grote will also print national membership applications in the next Dialog.

There is a tentative SOS/AAPT meeting scheduled for Spring '97 at Capital University in Columbus, Ohio.

J. Sullivan reviewed the slate of candidates for today's election at the business meeting.

W. Stoppenhagen reported that E. Sunderhaus has much archival material concerning the SOS/AAPT organization and that he has offered to search these materials for items needed to complete the tax-exempt status application.

Meeting adjourned at 12:55 PM.

RESPECTFULLY SUBMITTED
W. KUHLMAN
SECRETARY



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AMERICAN ASSOCIATION OF PHYSICS TEACHERS

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March 11, 1995

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Minutes of the Business Meeting
of the
Southern Ohio Section
American Association of Physics Teachers

Ohio State University - Marion Campus
Marion, Ohio
Saturday, March 11, 1995

The meeting of the Southern Ohio Section of the American Association of Physics Teachers (SOS/AAPT) was called to order by president G. Stoppenhagen at 1:00 PM on Saturday, March 11, 1995 in room 112-113 of the Student Center of Ohio State University - Marion Campus.

G. Stoppenhagen issued special thanks to G. Aubrecht for hosting today's meeting, to dean D. Dottavio for OSU's financial support, and to S. Snyder and R. Scheff for their assistance at the meeting.

G. Stoppenhagen announced that the Fall '95 meeting will be held at Shawnee State University in Portsmouth, Ohio and that the exact date will be announced in the Dialog. He further stated that the Spring '96 meeting will be a joint meeting with OS/APS at The Ohio State University in Columbus, Ohio.

G. Stoppenhagen issued a plea for members to act as judges for the special Physics Awards we present at the April 22 State Science Fair held at Ohio Wesleyan University in Delaware, Ohio.

J. Sullivan presented the nominating committee's slate of officers as follows: President-Elect - M. Grote, Vice-President for High Schools - B. Clemens, Secretary - W. Kuhlman, and Treasurer - L. Besozzi. G. Aubrecht motioned that the slate of candidates be accepted as presented and W. Dollhopf seconded. Motion carried. W. Ploughe motioned that the entire slate of candidates be voted in by acclamation and W. Dollhopf seconded. Motion carried.

Individual members announced several upcoming events, meetings, and workshops of interest to the group.

W. Ploughe made several announcements from the national organization and made a pitch to get people to join the AAPT.

Meeting adjourned at 1:40 PM.

Respectfully Submitted,
William H. Kuhlman,
Secretary



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Constitution

Southern Ohio Section, American Association of Physics Teachers

Article I

The name of this organization shall be the Southern Ohio Section of the American Association of Physics Teachers.

Article II

The Southern Ohio Area is that portion of the state of Ohio south of the present location of US route 30, with the exceptions of the following counties: Athens, Belmont, Gallia, Jefferson, Lawrence, Meigs, Monroe and Washington.

Article III

The objectives of the organization shall be:

1. To facilitate the dissemination of information concerning physics and physics instruction to interested persons and groups in the Southern Ohio Area.
2. To improve the teaching of physics at all levels.
3. To increase the general appreciation of the role of physics in our culture.

Article IV

1. Regular membership shall be open to all members of the AAPT, to all persons engaged in the teaching of physics, and to other persons who will, in the judgment of the Executive Council, promote the goals of the section.
2. Sustaining membership shall be open to corporations and institutions which wish to further the work of the section and whose admission is recognized as promoting the objectives of the section.
3. Applications for membership shall be sent to the Treasurer. Questions of eligibility shall be determined by the Executive Council of the Section.
4. Only regular members shall be eligible to vote.
5. Only regular members residing or employed within the Southern Ohio Area shall be eligible to vote for Section Representative.

Article V

1. Officers of the Section shall be as follows:
 - a. President
 - b. President-elect
 - c. Secretary
 - d. Treasurer
 - e. Vice-President for Colleges and Universities
 - f. Vice-President for Two-Year Colleges

g. Vice-President for Secondary Schools

h. Section Representative to serve on the AAPT Council

2. Officers shall be elected at the annual meeting of the Section and shall serve until the next annual meeting or until their successors have been elected, except that the Vice-Presidents (for Colleges and Universities, for Two-Year Colleges, and for Secondary Schools) shall each serve for terms of three (3) years, so arranged that one of these shall be elected each year. The Section Representative shall also serve for a term of three (3) years.
3. Vacancies created by death, resignation, or extended absence may be filled by appointment by the Executive Council. Persons so appointed shall serve until the next annual meeting, but may be eligible for election to a full term. However, a person appointed to a vacancy in the position of President-Elect shall succeed to the presidency only upon election to that position.
4. The position of Section Representative may be held by a person who simultaneously holds another office within the Section. The Section Representative shall be a member in good standing of the American Association of Physics Teachers.
5. The position of Vice-President for Colleges and Universities shall normally be filled by a person whose principal affiliation is with a four year college or university. The position of Vice-President for Two-Year Colleges shall normally be held by a person whose principal affiliation is with a two-year college. The position of Vice-President for Secondary Schools shall normally be filled by a person whose principal affiliation is with a secondary school.

Article VI

The Executive Council shall comprise the elected officers, the editor of "The Dialog," the immediate past president and other persons appointed by the current president of the Section. The Executive Council shall have the power to govern the Section, subject to direction by the membership at the annual meeting or as may be determined by mail ballots at the discretion of the Executive Council at other times unless stated otherwise in the constitution or bylaws. Important matters shall require the affirmative vote of a majority of the members of the Executive Council.

Article VII

Affiliated groups may be established within the Section, provided their purposes do not conflict with the objectives of the Section.

1. To establish an Affiliated Group a petition, signed by at least five (5) members of the Section, is first presented to the President. This petition must, at a minimum, state

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is particularly crucial for businesses that operate in highly regulated industries. The text emphasizes that proper record-keeping is not only a legal requirement but also a key to operational efficiency and transparency.

2. The second part of the document outlines the various methods and tools available for record-keeping. It covers both traditional paper-based systems and modern digital solutions. The author highlights the benefits of digital systems, such as ease of access, searchability, and the ability to integrate with other business systems.

3. The third part of the document addresses the challenges associated with record-keeping. It discusses issues such as data security, privacy concerns, and the potential for data loss. The author provides practical advice on how to mitigate these risks and ensure the integrity and confidentiality of the records.

4. The fourth part of the document concludes by summarizing the key points discussed. It reiterates the importance of a robust record-keeping strategy and offers final thoughts on the future of record management in a digital age. The author encourages businesses to stay informed about the latest trends and technologies in this field.

5. The fifth part of the document provides a list of references and resources for further reading. It includes books, articles, and online resources that offer more detailed information on record-keeping practices and regulations.

6. The sixth part of the document contains a list of appendices. These appendices provide additional information, including sample record-keeping forms, checklists, and detailed explanations of specific record-keeping procedures mentioned in the main text.

the name and purpose of the proposed Affiliated Group. The Affiliated Group shall be established upon favorable majority vote of those Executive Council members present at an Executive Council meeting.

2. The leaders of the Affiliated Group shall give an annual report on the group's activities to the President.
3. An Affiliated Group may be disaffiliated by the Executive Council by a vote of two-thirds (2/3) of those Executive Council members present at an Executive Council meeting.

Article VIII

1. This constitution may be amended by a two-thirds (2/3) majority of those present and voting at the annual meeting, or by a two-thirds (2/3) majority of those returning valid mail ballots.
2. Amendments may be initiated by
 - a. the Executive Council
 - b. Petition from at least one-tenth (1/10) of the regular members of the Section.
3. Any proposed amendment shall be submitted in writing to the Secretary at least thirty (30) days prior to the annual meeting at which it is to be put to a vote and shall be distributed by the Secretary to the membership at least fourteen (14) days prior to that meeting. At the discretion of the Executive Council, amendments may be submitted to the membership by mail ballot, provided that at least twenty-one (21) days shall be allowed for return of the ballots and reasonable effort shall be made to advertise, at the time of or before the distribution of ballots, the reasons for the proposed amendment and the reasons for known or probable opposition to the amendment.

Article IX

1. Notwithstanding any other provision of this Constitution, this Association shall not carry on any activities not permitted to be carried on (a) by an association exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law, or (b) by any association contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law.
2. This Association shall continue forever unless a two-thirds majority of the members voting in a mail ballot conducted in such a manner as the Council may prescribe shall vote to dissolve the Association. A proposal to dissolve the Association may be submitted for vote by the Council at any time. In the event the Association is dissolved, the Executive Council, after paying or making provision for payment of all liabilities

of the Association, shall dispose of all assets of the Association exclusively for the purpose of the Association to such charitable, educational, or scientific organization or organizations as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law, except that in the case of funds granted by an agency stipulated otherwise, disposition shall be made in accordance with the provisions contained in the pertinent grant documents.

By-Laws of the Southern Ohio Section of the AAPT

Article I. Dues

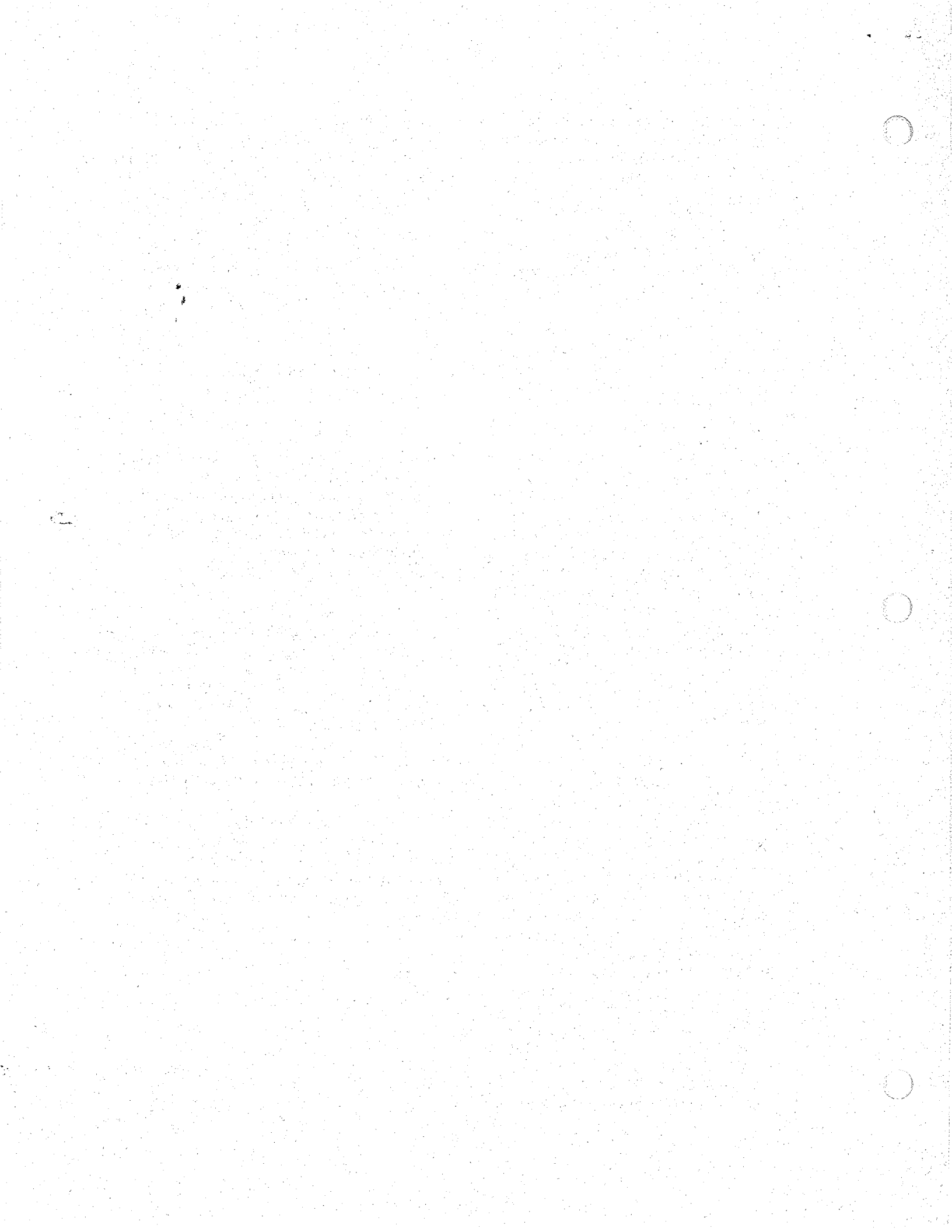
1. The annual dues shall be \$10.00 for regular members. There shall be no annual dues for retired regular members. The rate for lifetime regular membership shall be 20 times the annual dues for regular members.
2. The annual dues for sustaining members shall be determined by the Executive Council.
3. The fiscal year shall begin on October 1.

Article II. Meetings

1. The annual meeting shall be held in the spring at a time and place decided upon by the Executive Council.
2. The fall meeting shall be held in the fall at a time and place decided upon by the Executive Council.
3. Other special meetings may be called and arranged for by the Executive Council.
4. Notice of the time and place of the annual, fall, and special meetings shall be sent to all members by the Secretary, or announced in an issue of "The Dialog."

Article III. Amendment of By-Laws

These By-Laws may be amended by action of the Executive Council with the approval of two-thirds (2/3) of the membership present and voting at an annual meeting, or in the manner prescribed for amendments to the Constitution of the Section.



Executive Meeting
October 28, 1995

The Executive Meeting of the officers of the Southern Ohio Section of the American Association of Physics Teachers (SOS/AAPT) was called to order at 12:25 PM by President-elect M. Grote. The meeting took place in the Micklethwaite Banquet Hall in the University Center at Shawnee State University in Portsmouth, Ohio. Those present were G. Aubrecht, M. Brickell, B. Clemens, M. Grote, W. Ploughe, and J. Sullivan.

The Spring, 1996 meeting will be at The Ohio State University on April 12th and 13th. This will be a joint meeting with the Ohio Section of the American Physical Society (OS/APS) and the theme of the meeting will be nanostructure. While final plans are still being formulated, a demonstration session after the Friday night banquet and a Saturday-afternoon TYC21 session are being contemplated. The contact person is William Ploughe.

Future SOS/AAPT meetings are being planned as follows:

Fall, 1996	Ohio Wesleyan University, Delaware, OH
Spring, 1997	Cincinnati State Community and Technical College, Cincinnati, OH
Fall, 1997	Miami University (with OS/APS), Oxford, OH
Spring, 1998	Ball State University (with Indiana Section / AAPT), Muncie, IN

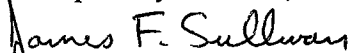
It was reported that the Spring Physics Prize Contest had very little users during the spring of 1995 primarily due to the fact that other (national) tests are now available. The Executive Committee voted unanimously to drop the Physics Prize Contest in the future.

Treasurer L. Besozzi was unable to attend due to illness but FAXed a report which informed us of the Section's financial status. A discussion occurred. Several checks for the Section were available to/from other officers and J. Sullivan agreed to attempt to deposit them in the SOS/AAPT Cincinnati bank account this week.

M. Grote agreed to serve as chair of the nominating committee for the elections which will take place at the spring, 1996 meeting.

The meeting adjourned at 1:09 PM.

Respectfully Submitted,



James F. Sullivan,
Associate Secretary SOS/AAPT

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Business Meeting
Saturday October 28, 1995

The Business Meeting of the officers of the Southern Ohio Section of the American Association of Physics Teachers (SOS/AAPT) was called to order at 2:00 PM by President-elect M. Grote. The meeting took place in Room 209 of the Vern Riffe Advanced Technical Center at Shawnee State University in Portsmouth Ohio.

M. Grote announced that the *Physics '96 Institute* would take place this year at Ohio Wesleyan University in Delaware, OH. The summer dates will be July 15-26, 1996. This is sponsored by the SOS/AAPT, Project Discovery, and Ohio Wesleyan University. Contact person is Professor Michael Grote at Ohio Wesleyan University.

The next meeting of the SOS/AAPT will be at The Ohio State University on April 12th and 13th. This will be a joint meeting with the Ohio Section of the American Physical Society (OS/APS) and the theme of the meeting will be nanostructure. The contact person is Prof. William Ploughe at OSU.

Future SOS/AAPT meetings are being planned as follows:

Fall, 1996	Ohio Wesleyan University, Delaware, OH
Spring, 1997	Cincinnati State Community and Technical College, Cincinnati, OH
Fall, 1997	Miami University (with OS/APS), Oxford, OH
Spring, 1998	Ball State University (with Indiana Section / AAPT), Muncie, IN

Minutes of the previous meeting were approved as published in *The Dialog*.

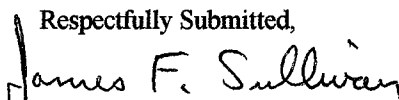
W. Ploughe gave a treasurer's report to the group.

G. Aubrecht asked that we submit questions for the Harry Epstein Prize. Questions should be on a level comprehensible to a sophomore physics major. Contact Professor Gordon Aubrecht at OSU/Marion for more details.

Door prizes were then raffled off to those in attendance.

The meeting adjourned at 2:19 PM.

Respectfully Submitted,


James F. Sullivan,
Associate Secretary SOS/AAPT

THE STATE OF TEXAS,
COUNTY OF _____

I, _____, County Clerk of said County, do hereby certify that the within and foregoing is a true and correct copy of the original as the same appears in the records of said County.

Witness my hand and seal of office this _____ day of _____, 19____.

County Clerk

Notary Public

Notary Public

Notary Public

Notary Public

Notary Public

Notary Public

Notary Public

Notary Public

Notary Public